



CITY OF REDMOND
Community Development Department

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REDMOND HISTORIC LANDMARKS COMMISSION **Minutes**

Friday, May 8, 2015

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Commissioners Present: Chair Trish Pinkerton, Vice-Chair Judy Fessler, Tonia Cain, Leaha Moon
(1 vacancy)

Youth Ex Officio: Vacant

City Staff: Cameron Prow, *TYPE-Write II*

Visitors: James Cook, *Redmond Parks Committee* and *Parks Master Plan Update Citizens Advisory Committee*

Media: None

*(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting.
The three digits after a motion title show the number of commissioners voting in favor/opposed/abstaining.)*

CALL TO ORDER – INTRODUCTIONS

Chair Pinkerton opened the meeting at 9:05 a.m. with a quorum of commissioners (4 of 4) present.

CITIZEN COMMENTS

Mr. Cook said he was visiting to learn more about how the Parks Department and the Landmarks Commission could intersect.

DISCUSSION/ACTION ITEMS

A. Approval of Minutes

Motion 1 (4/0/0): Commissioner Cain moved to approve the minutes of April 10, 2015. Commissioner Fessler seconded the motion which passed unanimously.

B. May 16 Hunt for History Event Planning

Chair Pinkerton presented a “proof” of the message for the special-event yard signs that will be temporarily installed on properties on the historic home tour route. The corrugated plastic material used to make the yard signs is expected to last for several years. Other plans included:

- * **Bicycle component:** Bicycle reservation sheet, security, staging area, use/return, bike helmets – by City staff (Scott Woodford) and Redmond Area Park and Recreation District (RAPRD) staff (Katie Hammer).
- * **Brochures:** City staff (Heather Cassaro to finish design and printing next week). List business sponsors – Coho (coffee), Hutch’s Bicycles, RAPRD (bicycle fleet), and Redmond Museum – in brochure. Include times of prize drawings.
- * **Buttons:** 100 ordered by City staff (Woodford).
- * **Canopy:** City staff (Woodford).
- * **Chairs:** Chair Pinkerton to check with City staff (Jackie Abslag). Ms. Prow offered four chairs.

- * **Competing events:** Several. Commissioners discussed advantages and disadvantages of holding this event on the same day as other area events.
- * **Firemen and Legacy books:** Commissioner Cain.
- * **Forms:** Attendance sheet for grant-writing purpose (name, e-mail address, age group/same as prize categories).
- * **Pens/pencils:** City staff.
- * **Poster distribution:** Commissioners Fessler and Moon provided an update on the posters they have been delivering to area businesses. Chair Pinkerton reported that Mr. Woodford attended the May 1 Coffee Clatter to help promote this event.
- * **Prize drawing box:** City staff (Woodford).
- * **Prizes:** Commissioner Fessler.
- * **Public address system:** Commissioner Fessler.
- * **Refreshments:** Coffee (Coho), water (City staff/Woodford).
- * **Saturday morning setup:** Tables, easels – time to be determined. Access to City Hall (Woodford).
- * **Staging:** City Hall (Woodford).
- * **Street barricades:** Public Works staff on Saturday morning.
- * **Tables (at least 3):** For registration, materials (brochures, books, Evergreen Elementary project), coffee, water. Chair Pinkerton to check with City staff (Abslag).
- * **Volunteers:** Ramona, Redmond Bicycle and Pedestrian Advisory Committee members.
- * **Yard signs:** City staff (Woodford). Set up 12-15 on Friday evening, May 15. Take down Saturday afternoon, following the event.
- * **Last-minute detail meeting:** May 13 – time to be determined.

Following discussion, Chair Pinkerton said she would coordinate with staff to confirm the City's contributions to this event.

Commissioner Moon reported that one of the volunteers at the Redmond Museum intended to post a sign to let people know the museum will be open on May 16.

C. ILS/RLS and Historic Preservation Plan Update

Chair Pinkerton said she and Mr. Woodford have been working with Kerry Davis to get property information she was lacking. A second public workshop will be held on May 27. Chair Pinkerton said she would ask Mr. Woodford to e-mail details of the public workshop to commissioners. Ms. Davis' draft report on the surveyed properties is due by the end of July and this project must be completed by August 31, 2015.

Commissioner Fessler asked if Roger Lee should have applied for a permit to replace the historic bell tower. Chair Pinkerton commented that the building's classification as a "Site of Historic Interest" did not entitle it to architectural review or protection. She reported that Mr. Lee talked with Community Development Department Director Heather Richards who informed him that the bell tower on this structure was not original.

D. Oregon Heritage Conference Recap

Chair Pinkerton said she, Commissioner Moon, and Mr. Woodford attended this year's conference in Coos Bay. Workshop topics included financial incentives for property restoration, art components, storytelling, and heritage tourism. They also networked with other attendees and toured historic buildings, such as the Egyptian Theater, new Coos History and Maritime Museum, and the railroad museum.

Commissioners discussed the possibility of an awards ceremony for Petersen Rock Garden and asked staff to e-mail a list of grant opportunities to them.

E. Jane Schroeder Recognition

Chair Pinkerton announced that Commissioner Schroeder had resigned due to her moving to Bend. The City would like to honor her for her long-time commitment to preserving Redmond's history. Her accomplishments included being a member of the original Redmond Landmarks Commission and of the Redmond Historical Commission, City Councilor, and Planning Commissioner.

Commissioners suggested holding a reception (potluck) at City Hall, issuing a City resolution regarding Ms. Schroeder's contributions to Redmond, preserving the audio record of an interview Chair Pinkerton did with Ms. Schroeder about her days as a "Rosie the Riveter," and getting The Bulletin and/or Redmond Spokesman to write a story about her.

Chair Pinkerton said she would share commissioners' ideas with City staff.

COMMISSIONER COMMENTS

None.

LIAISON COMMENTS

None.

STAFF COMMENTS

None.

ADJOURN

The next regular meeting is scheduled for Friday, June 12, 2015, 9 a.m.

Motion 2 (4/0/0): Commissioner Fessler moved to adjourn the meeting. Commissioner Cain seconded the motion which passed unanimously.

With no further business, Chair Pinkerton adjourned the meeting at 10:18 a.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this 12th day of June, 2015.

ATTEST:

/s/ Trish Pinkerton
Trish Pinkerton
Chair

/s/ Heather Richards
Heather Richards
Community Development Director