



REDMOND URBAN RENEWAL AGENCY
CITY OF REDMOND
 Community Development Department

716 SW Evergreen, Redmond OR 97756
 541-923-7756
 Fax: (541) 548-0706
www.ci.redmond.or.us

DOWNTOWN URBAN RENEWAL ADVISORY COMMITTEE
City Hall Conference Room A, 716 SW Evergreen Avenue
 Monday, July 13, 2015
 5:00 – 7:00 PM

Agenda

MEETING OBJECTIVES	DURAC MEMBERS	TIME	ITEM
	Brad Smith, Chair	5:00 PM	CALL TO ORDER / INTRODUCTIONS
	Donald Crouch, Vice-Chair	5:05 PM	A. EXECUTIVE SESSION Oregon Law permits public bodies to meet in executive session to discuss specific matters which are not open to the public. Final actions or decisions on these matters will be made during regular session.
PROPOSED AGENDA	Sam Blackwell		A. Real Property – ORS 192.660(2)(e) authorizes executive session “to conduct deliberations with persons designated by the governing body to negotiate real property transactions.”
	Edwin Danielson		Under the provisions of the Oregon Public Meetings Law, the proceedings of this executive session are for background information only for media attending and not for publication or broadcast.
	Paul Hansen		B. MOTIONS AS A RESULT OF EXECUTIVE SESSION
	Tom Kemper		C. SUB-COMMITTEE REPORTS – Housing, Family Entertainment Center, Family Recreation Center
	Denys Middleton		D. PROJECT UPDATES – Mid Town Area Plan, Professional Business Medical District, Centennial Park Expansion
	Trish Pinkerton		E. APPROVAL OF MINUTES:
	Gib Stephens		1. April 13, 2015
	David Purkey, Youth		2. May 11, 2015

Ex Officio	6:40 PM	LIASION COMMENTS
	6:45 PM	CITIZEN COMMENTS
	6:50 PM	STAFF COMMENTS
	6:55 PM	DURAC COMMENTS
	7:00 PM	ADJOURN

**Please note that these documents are also available on the City's website www.ci.redmond.or.us; click on Departments, Community Development, Planning Division, and DURAC (under the Urban Renewal box at the bottom). You may also request a copy at City Hall from Heather Richards 923-7756 or Jackie Abslag 923-7763.*

Anyone needing accommodation to participate in the meeting must notify ADA Coordinator, at least 48 hours in advance of the meeting at 541-923-7735, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish). The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in its programs or activities



DRAFT

CITY OF REDMOND
Community Development Department

716 SW Evergreen Avenue

Redmond, OR 97756-2242

Phone **541-923-7756**

Fax 541-548-0706

www.ci.redmond.or.us

DOWNTOWN URBAN RENEWAL ADVISORY COMMITTEE

Minutes

Monday, April 13, 2015

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Advisory Members Present: Chair Brad Smith, Vice-Chair Donald Crouch, Sam Blackwell, Edwin Danielson, Paul Hansen, Tom Kemper, Denys Middleton, Trish Pinkerton, Gib Stephens

Youth Ex Officio: *David Purkey* (absent)

City Staff: Heather Richards, *Community Development Director*; Cameron Prow, TYPE-*Write II*

Visitors: Tory Allman, *Council Liaison*; Erma Hansen

Media: None

(scribe CP's note: The minutes were created from an audio recording and notes taken at the meeting. The three digits after a motion title show the number of members voting in favor/against/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Vice-Chair Crouch called the regular meeting to order at 5:04 p.m. with a quorum of members (8 of 9) present.

Vice-Chair Crouch closed the regular meeting and opened the executive session at 5:05 p.m.

A. EXECUTIVE SESSION

Oregon law permits public bodies to meet in executive session to discuss specific matters which are not open to the public. Final actions or decisions on these matters will be made during the regular session.

Real Property: ORS 192.660(2)(e) authorizes executive session “to conduct deliberations with persons designated by the governing body to negotiate real property transactions.”

Under the provisions of the Oregon Public Meetings Law, the proceedings of executive session are for background information only for media attending and not for publication or broadcast.

Chair Smith arrived at 5:17 p.m. and Vice-Chair Crouch passed control of the meeting to him. Chair Smith closed the executive session and re-opened the regular meeting at 5:34 p.m.

B. MOTIONS AS A RESULT OF EXECUTIVE SESSION

There were no motions as a result of the executive session.

SWEAR IN NEW MEMBERS

Mr. Stephens, a longtime Redmond resident, summarized his ties to the community and experience as a small business owner.

Councilor Allman administered the oath of office to Mr. Stephens.

ELECTION OF CHAIR and VICE-CHAIR

Mr. Kemper nominated Mr. Smith to serve as Chair for 2015 and Mr. Crouch to serve as Vice-Chair for 2015. Mr. Smith and Mr. Crouch agreed to serve.

Motion 1 (9/0/0): Mr. Kemper moved to elect Mr. Smith as Chair and Mr. Crouch as Vice-Chair for 2015. Mr. Blackwell seconded the motion which passed unanimously.

C. MID-TOWN AREA PLAN

Ms. Richards reviewed (PowerPoint) information that will be presented at the second public workshop on May 7, 2015. Included in her summary were details about four catalyst opportunities: (1) community center (old family recreation center idea) surrounded by residential development and a park; (2)-(3) mixed use development (1-3 stories), and (4) mixed-use development (2-3 stories). The City's consultants would like a site study of Catalyst Project #4.

DURAC concerns included trail connections, barrier of US Highway 97 to nonauto east-west travel, economic viability, market analysis, pro forma rental rates and sale prices of surrounding development, availability of Google maps, circulation (5th/6th couplet), parking, development by default vs. design, and urban renewal tools to help offset development costs.

D. ED/UR PROGRAM COORDINATOR POSITION

Ms. Richards requested two DURAC members to serve on the five-member interview committee with herself, Jaclyn Abslag, and someone from the Human Resources Department.

Mr. Danielson and Mr. Smith volunteered to serve on Interview Committee which is scheduled to meet on April 29, 2015.

E. APPROVAL OF MINUTES

Ms. Richards directed that Mr. Kemper, Mr. Middleton, and Mr. Smith, who were absent from the February 2015 meeting, be shown as "excused" from that meeting.

Motion 2 (8/0/1): Mr. Crouch moved to approve the minutes from February 9, 2015, as amended. Ms. Pinkerton seconded the motion which passed with Mr. Blackwell, Mr. Crouch, Mr. Danielson, Mr. Hansen, Mr. Middleton, Ms. Pinkerton, Mr. Smith, and Mr. Stephens voting in favor and Mr. Kemper abstaining due to his absence from the February meeting.

LIAISON COMMENTS

None.

CITIZEN COMMENTS

None.

STAFF COMMENTS

None.

DURAC COMMENTS

Mr. Danielson asked about the new memory care center.

Mr. Kemper requested an update on the Redmond Hotel project. Ms. Richards said that Mr. Bates is still committed to this project and is seeking an equity partner. Other parties have also indicated interest in this project.

ADJOURN

The next meeting is scheduled for May 11, 2015, 5 p.m.

With no further business, Chair Smith adjourned the meeting at 6:40 p.m.

APPROVED by the Downtown Urban Renewal Advisory Committee and SIGNED by me this _____ day of _____, 2015.

ATTEST:

Brad Smith
Chair

Heather Richards
Community Development Director



DRAFT

716 SW Evergreen Avenue

Redmond, OR 97756-2242

CITY OF REDMOND
Community Development Department

Phone **541-923-7756**

Fax 541-548-0706

www.ci.redmond.or.us

DOWNTOWN URBAN RENEWAL ADVISORY COMMITTEE

Minutes

Monday, May 11, 2015

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

DURAC Members Present: Vice-Chair Donald Crouch, Sam Blackwell, Paul Hansen, Trish Pinkerton
(excused: *Brad Smith*; absent: *Edwin Danielson, Tom Kemper, Denys Middleton, Gib Stephens*)

Youth Ex Officio: David Purkey

City Staff: Heather Richards, *Community Development Director*, Cameron Prow, TYPE-*Write* II

Visitors: Garry Finley, Erma Hansen

Media: None

*(scribe CP's note: The minutes were created from an audio recording and notes taken at the meeting.
The three digits after a motion title show the number of members voting in favor/opposed/abstaining.)*

CALL TO ORDER – INTRODUCTIONS

Vice-Chair Crouch called the regular meeting to order at 5:08 p.m. without a quorum of members (4 of 9) present.

CITIZEN COMMENTS

None.

Vice-Chair Crouch closed the regular meeting and opened the executive session at 5:10 p.m.

I. EXECUTIVE SESSION

Oregon law permits public bodies to meet in executive session to discuss specific matters which are not open to the public. Final actions or decisions on these matters will be made during the regular session.

- A. Real Property: ORS 192.660(2)(e) authorizes executive session “to conduct deliberations with persons designated by the governing body to negotiate real property transactions.”

Under provisions of the Oregon Public Meetings Law, the proceedings of this executive session are for background information only for media attending and not for publication or broadcast.

Vice-Chair Crouch closed the executive session and reopened the regular meeting at 5:26 p.m.

II. MOTIONS AS A RESULT OF EXECUTIVE SESSION

There were no motions as a result of the executive session.

III. WORK SESSION: STIMULATING PRIVATE INVESTMENT

Mid-Town Area Plan

Ms. Richards said a public open house was held on May 7, 2015.

Repurposing Current City Hall Site

DURAC members discussed what to do with the current City Hall site after City Hall moves into the rehabilitated Evergreen Elementary School.

Economic Development/Urban Renewal Program Coordinator

Ms. Richards reported the City's offer was accepted on May 11, but the successful candidate cannot start until September 2015. Based on her discussion with Chair Smith about how best to utilize the four months, she proposed that DURAC establish subcommittees to address work plan items and meet as a full committee bimonthly (or as needed) until September 2015. Subcommittee leads would report – to Ms. Richards via e-mail and at each full DURAC meeting – the plans made and steps taken to move their projects forward.

Following discussion, DURAC members agreed by consensus to Ms. Richards' proposal. Subcommittees, decision points, and member assignments are outlined below:

<u>Subcommittee</u>	<u>Decision Points/Milestones</u>	<u>Member Assignments</u>
1. Family Recreation Center	Grant writing Parking	Lead: Danielson Hansen Middleton Smith Purkey
2. Family Entertainment Center	Development agreement	Lead: Blackwell Crouch Kemper
3. Mid-Town Housing Jumpstart Program	Contractor interviews	Lead: Hansen Blackwell Kemper Pinkerton
4. Property Assistance Program	Loan program alterations	Lead: Staff Blackwell Crouch Smith
5. Business Recruitment	Targeted marketing materials PowerPoint presentation to CEOs Photo library	Lead: Staff Blackwell Crouch

Ms. Richards requested a DURAC vote at the next meeting to move the proposed subcommittee structure forward.

LIAISON COMMENTS

None.

STAFF COMMENTS

None.

DURAC COMMENTS

Mr. Blackwell requested an update on the University of Oregon Sustainable Cities Initiative program. Ms. Richards said the program will start officially in September 2015, but she and other City staff will visit the students in Eugene on May 12, 2015.

ADJOURN

The next meeting is scheduled for June 8, 2015, 5 p.m.

With no further business, Vice-Chair Crouch adjourned the regular meeting at 6:15 p.m.

APPROVED by the Downtown Urban Renewal Advisory Committee and SIGNED by me this _____ day of _____, 2015.

ATTEST:

Brad Smith
Chair

Heather Richards
Community Development Director