



**CITY OF REDMOND**  
Community Development Department

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**REDMOND URBAN AREA PLANNING COMMISSION**  
**Minutes**

Monday, June 15, 2015  
City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

**Commissioners Present:** Vice-Chair Dean Lanouette, David Allen, William Hilton, Lori McCoy, Eric Porter (excused: *James Cook, Evan Dickens*)

**Youth Ex Officio:** Vacant

**City Staff:** Deborah McMahon, *Principal Planner*; Cameron Prow, *TYPE-Write II*

**Visitors:** Tory Allman, *City Councilor*

**Media:** None

*(scribe CP's note: The minutes were created from an audio record and notes taken at the meeting. The three digits after a motion title show the number of commissioners voting in favor/opposed/abstaining.)*

**CALL TO ORDER**

Vice-Chair Lanouette opened the meeting at 6:05 p.m. with a quorum of commissioners (5 of 7) present.

**CITIZEN COMMENTS**

None.

**WORK SESSION**

A. Finalize Workplan for FY 2015-2016

Ms. McMahon presented the new draft 2015-2016 workplan, approved 2014-2015 workplan, and a flyer for a Commercial Design Review Workshop on June 24-25, 2015.

Commissioners clarified their understanding of the draft workplan. Additional concerns included accessory dwelling unit system development charges (SDCs) and review of new master plans.

**Motion 1** (5/0/0): Commissioner Hilton moved to adopt the CDD Planning Commission Workplan for fiscal year 2015-2016. Commissioner Allen seconded the motion which passed unanimously.

B. Expanded Site Plan Review Options – Minor Site Plan

Ms. McMahon said the City's current site plan review process is a barrier to individuals and local business owners who want to make minor site alterations. Staff are working on draft code changes to help spur local development.

Commissioner concerns included definition of a minor site plan and associated filing fees.

C. Review TSP SOW

Ms. McMahon presented the draft scope of work for the Transportation System Plan which has not been updated since 2007. The City wants to make sure the TSP accommodates expected growth areas, transportation systems needed, alternate modes, and a balanced transportation system. She outlined the review process. Commissioners will be invited to participate on the technical advisory committee and citizens advisory committee.

Commissioners clarified their understanding of the update process. Additional concerns included the last update of the City's public facilities plan, coordinating with sustainable City initiatives such as the bike/pedestrian project done by University of Oregon students, and priority of bicycle/pedestrian access in the SOW list of tasks to be done.

D. Update on Parks Plan Update

Ms. McMahon said the City is in the middle of a parks plan/master plan update. She discussed the background and demographics (population, distance to/from, links between parks, trails). Early comments received indicated Quince Park as a desirable model due to its multimodal perimeter path, great visibility, playground equipment, barbeques, trees, and convenient location.

Ms. McMahon also discussed Redmond's water and sewer needs. The City has abundant water but needs more sewer capacity on the east (most employment lands) and west. The recently updated sewer master plan will facilitate evaluation of development proposals. She and City Engineer Mike Caccavano are working on a sewer allocation policy, which will be presented to Planning Commission and Council.

Commissioner concerns included sewer fee allocation (operation/maintenance vs. capital improvements), updating sewer SDC methodology, location of new sewer facilities, cost of westside interceptor, and impact of sewer capacity on economic development.

**COUNCIL LIAISON COMMENTS**

Councilor Allman asked why Planning Commission public hearings had been moved from City Council Chambers to City Hall. Ms. McMahon responded that holding public hearings at City Hall was more convenient for staff if questions arise about maps or other records.

**COMMISSIONER COMMENTS**

Commissioner Porter announced he will be addressing medical issues which may compromise his ability to attend some meetings over the next couple of months.

Commissioner Lanouette reported attending last week's Sustainable Initiative bike/pedestrian presentation by University of Oregon students which was well done. He expressed concern about bicyclist safety in roundabouts.

Commissioner Hilton stated that his personal experience indicated that roundabouts make it easier and safer for bikers to get through an intersection. He recently attended a conference on roundabouts.

**STAFF COMMENTS**

The next meeting is scheduled for 7 p.m., Monday, July 6, 2015, and will include a public hearing on the Large Lot Industrial Zone.

**ADJOURN**

With no further business, Vice-Chair Lanouette adjourned the meeting at 7 p.m.

APPROVED by the Redmond Urban Area Planning Commission and SIGNED by me this 6th day of July, 2015.

ATTEST:

/s/ Evan Dickens  
Evan Dickens  
Chair

/s/ Heather Richards  
Heather Richards  
Community Development Director