



CITY OF REDMOND
Community Development Department

716 SW Evergreen Avenue
Redmond, OR 97756-2242

Phone **541-923-7756**
Fax 541-548-0706

www.ci.redmond.or.us

DOWNTOWN URBAN RENEWAL ADVISORY COMMITTEE

Minutes

Monday, May 11, 2015

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

DURAC Members Present: Vice-Chair Donald Crouch, Sam Blackwell, Paul Hansen, Trish Pinkerton
(excused: *Brad Smith*; absent: *Edwin Danielson, Tom Kemper, Denys Middleton, Gib Stephens*)

Youth Ex Officio: David Purkey

City Staff: Heather Richards, *Community Development Director*; Cameron Prow, TYPE-*Write II*

Visitors: Garry Finley, Erma Hansen

Media: None

*(scribe CP's note: The minutes were created from an audio recording and notes taken at the meeting.
The three digits after a motion title show the number of members voting in favor/opposed/abstaining.)*

CALL TO ORDER – INTRODUCTIONS

Vice-Chair Crouch called the regular meeting to order at 5:08 p.m. without a quorum of members (4 of 9) present.

CITIZEN COMMENTS

None.

Vice-Chair Crouch closed the regular meeting and opened the executive session at 5:10 p.m.

I. EXECUTIVE SESSION

Oregon law permits public bodies to meet in executive session to discuss specific matters which are not open to the public. Final actions or decisions on these matters will be made during the regular session.

- A. Real Property: ORS 192.660(2)(e) authorizes executive session “to conduct deliberations with persons designated by the governing body to negotiate real property transactions.”

Under provisions of the Oregon Public Meetings Law, the proceedings of this executive session are for background information only for media attending and not for publication or broadcast.

Vice-Chair Crouch closed the executive session and reopened the regular meeting at 5:26 p.m.

II. MOTIONS AS A RESULT OF EXECUTIVE SESSION

There were no motions as a result of the executive session.

III. WORK SESSION: STIMULATING PRIVATE INVESTMENT

Mid-Town Area Plan

Ms. Richards said a public open house was held on May 7, 2015.

Repurposing Current City Hall Site

DURAC members discussed what to do with the current City Hall site after City Hall moves into the rehabilitated Evergreen Elementary School.

Economic Development/Urban Renewal Program Coordinator

Ms. Richards reported the City's offer was accepted on May 11, but the successful candidate cannot start until September 2015. Based on her discussion with Chair Smith about how best to utilize the four months, she proposed that DURAC establish subcommittees to address work plan items and meet as a full committee bimonthly (or as needed) until September 2015. Subcommittee leads would report – to Ms. Richards via e-mail and at each full DURAC meeting – the plans made and steps taken to move their projects forward.

Following discussion, DURAC members agreed by consensus to Ms. Richards' proposal. Subcommittees, decision points, and member assignments are outlined below:

<u>Subcommittee</u>	<u>Decision Points/Milestones</u>	<u>Member Assignments</u>
1. Family Recreation Center	Grant writing Parking	Lead: Danielson Hansen Middleton Smith Purkey
2. Family Entertainment Center	Development agreement	Lead: Blackwell Crouch Kemper
3. Mid-Town Housing Jumpstart Program	Contractor interviews	Lead: Hansen Blackwell Kemper Pinkerton
4. Property Assistance Program	Loan program alterations	Lead: Staff Blackwell Crouch Smith
5. Business Recruitment	Targeted marketing materials PowerPoint presentation to CEOs Photo library	Lead: Staff Blackwell Crouch

Ms. Richards requested a DURAC vote at the next meeting to move the proposed subcommittee structure forward.

LIAISON COMMENTS

None.

STAFF COMMENTS

None.

DURAC COMMENTS

Mr. Blackwell requested an update on the University of Oregon Sustainable Cities Initiative program. Ms. Richards said the program will start officially in September 2015, but she and other City staff will visit the students in Eugene on May 12, 2015.

ADJOURN

The next meeting is scheduled for June 8, 2015, 5 p.m.

With no further business, Vice-Chair Crouch adjourned the regular meeting at 6:15 p.m.

APPROVED by the Downtown Urban Renewal Advisory Committee and SIGNED by me this 13th
day of July, 2015.

ATTEST:

/s/ Brad Smith
Brad Smith
Chair

/s/ Heather Richards
Heather Richards
Community Development Director