



**CITY OF REDMOND**  
Community Development Department

716 SW Evergreen Avenue  
Redmond, OR 97756-2242

Phone **541-923-7721**  
Fax 541-548-0706

[www.ci.redmond.or.us](http://www.ci.redmond.or.us)

**REDMOND HISTORIC LANDMARKS COMMISSION**  
**MINUTES**

**October 9, 2015**

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

**Commissioners Present:** Chair Trish Pinkerton, Vice-Chair Judy Fessler, Tonia Cain, Shannon Farnsworth Rose (absent: *Leaha Moon*)

**Youth Ex Officio:** Vacant

**City Staff:** Heather Richards, *Community Development Director*; Scott Woodford, *Associate Planner*; Cameron Prow, *TYPE-Write II*

**Council Liaison:** None assigned

**Visitors:** Jenny Hill, Lisa Lee, and Shon Rae, *Central Oregon Irrigation District* representatives

**Media:** Dave Morgan, *RedmondNewsToday.com*

*(The 3 digits after a motion title show the number of commissioners voting in favor/opposed/abstaining.)*

**CALL TO ORDER**

Chair Pinkerton opened the meeting at 9 a.m. with a quorum of commissioners (4 of 5) present.

**CITIZEN COMMENTS**

None.

**DISCUSSION/ACTION ITEMS**

- A. Swearing In of New Member  
Ms. Richards administered the oath of office to new Commissioner Rose.
- B. Approval of Minutes  
**Motion 1** (4/0/0): Commissioner Fessler moved to approve the minutes of September 11, 2015. Commissioner Cain seconded the motion which passed unanimously.
- C. Historic Landmark Designation: 716 SW Evergreen Avenue – Discussion  
Mr. Woodford presented the staff report and summarized the background and review process required to determine if the current City Hall has sufficient integrity to merit designation as a local historic landmark. This discussion was initiated by two commissioners at the August 14, 2015, meeting. Per the Redmond Development Code, the landowner (Redmond City Council) must agree to an application for local landmark status. Included in his summary were the architecture, history of use/re-use, and current status of the building. This building was added to the local landmark inventory on August 25, 1998 (City Council Order 98-01) and removed from that inventory on October 24, 2006. Based on review of available information and Redmond Development Code Section 8.0835, staff recommended not designating the building as a local historic landmark as it did not meet City standards for either “architectural significance” or “historical importance based upon past or present use.”

Ms. Richards discussed the remodeling process the City undertook to repurpose the Safeway building as the current City Hall, other Safeway stores constructed in the Art Deco style, and preservation options.

Ms. Fessler provided a handout containing samples of similar buildings in Washington State.

Following discussion, commissioners requested a list of maintenance issues with the current City Hall building and samples of other Art Deco Safeway stores in Oregon.

**Motion 2** (4/0/0): Commissioner Cain moved to continue discussion at the next meeting. Commissioner Fessler seconded the motion which passed unanimously.

Mr. Woodford urged commissioners to share any new information about this building with staff.

D. Historic Preservation Plan Adoption

Mr. Woodford presented his staff report and the draft historic preservation plan (HPP) dated August 21, 2015, which was prepared by Preservation Solutions LLC. He summarized the plan's background, structure, and review process including public input opportunities. The HPP's purpose is to guide commission activities for the next five years by specifying goals, policies, and action steps to implement community priorities for preservation of historic resources. He noted a need to proofread the plan and correct typographical errors. *Next steps* included commissioner review of the plan to determine if comments made at the July 2015 meeting were adequately addressed and forwarding a recommendation to City Council regarding plan adoption.

Chair Pinkerton invited Mr. Morgan's comments.

Mr. Morgan suggested adding a link to the city website on his website to help advance the community conversation.

Commissioner discussion covered impacts of this plan on other City commissions/committees, acronym definitions, and updating the landmarks commission website. Website update Ideas included lists (locally designated landmarks, sites of historic interest, National Register properties, endangered properties), photo files, and stories (of specific properties, Tumalo plan book).

Mr. Woodford reported that City Communications Manager Heather Cassaro suggested photo documentation of the Evergreen Elementary memorabilia.

Ms. Richards noted the Redmond Development Committee was being reconstituted with a new purpose: to make all City commissions/committees aware of what the others are doing.

E. Central Oregon Irrigation District Presentation on Historic Designation of Portion of Pilot Butte Canal

Ms. Hill, Ms. Lee, and Ms. Rae summarized the history, scope, and update process required to designate part of COID's Pilot Butte Canal as a local landmark.

Staff and commission concerns included the potential designation boundary, designation options, commission's role in the designation process, links between National Register and local designations, other sections that might be appropriate, decision-making criteria, and impacts of a National Register nomination on COID, the local inventory, and future City public facility plans.

Following discussion, COID and City staff agreed to keep the lines of communication open regarding COID's historic designation process.

**LIAISON COMMENTS**

None assigned.

**COMMISSIONER COMMENTS**

None.

**STAFF COMMENTS**

Mr. Woodford discussed the Certified Local Government (CLG) grant cycle and informed commissioners a new application opportunity was approaching.

Ms. Richards suggested projects that would be appropriate for CLG grant funding and explained how the program worked including the City’s need to match funding amounts. Redmond’s last CLG grant totaled \$12,000. She reminded commissioners of the need to update the context statement for the multiple-property National Register nomination, which University of Oregon students will help with during their winter term.

Next meeting: Friday, November 13, 2015, 9 a.m.

Tentative agenda: historic landmark designation of current City Hall building, educational awareness (2015-2016 work plan), continued review/approval of historic preservation plan, selecting properties for University of Oregon students to work on, and changing the meeting schedule to accommodate Commissioner Moon’s work schedule and provide more public access.

**ADJOURN**

With no further business, Chair Pinkerton adjourned the meeting at 10:38 a.m.

APPROVED by Redmond Historic Landmarks Commission and SIGNED by me this 13th day of November, 2015.

ATTEST:

          /s/ Trish Pinkerton            
Trish Pinkerton  
Chair

          /s/ Heather Richards            
Heather Richards  
Community Development Director