



CITY COUNCIL
January 14, 2014
Council Chambers • 777 SW Deschutes Avenue

COUNCIL MEMBERS

George Endicott
Mayor

Tory Allman
Councilor

Joe Centanni
Councilor

Camden King
Councilor

Ginny McPherson
Councilor

Ed Onimus
Councilor

Jay Patrick
Councilor

JANUARY 14, 2014 SPECIAL WORKSHOP AGENDA 5:30 P.M.

- I. CALL TO ORDER**
- II. PRESENTATIONS**
 - A. South Highway 97, Heather Richards
 - B. Housing Works, Thomas Kemper
- III. ADJOURN**

JANUARY 14, 2014 REGULAR MEETING AGENDA 7:00 P.M.

- I. CALL TO ORDER / ESTABLISH A QUORUM**
- II. INVOCATION**
 - A. Pastor Eric Burtness, Zion Lutheran Church
- III. PLEDGE OF ALLEGIANCE**
- IV. COMMENTS FROM CITIZENS AT THE MEETING**
- V. MAJOR REDMOND STREET CONSTRUCTION UPDATE**
- VI. CONSENT AGENDA**
 - A. Minutes of December 10, 2013, Joint Workshop with the Deschutes County Board of Commissioners Exhibit 1
 - B. Minutes of December 10, 2013, P.M. Council Meeting Exhibit 2
 - C. Minutes of December 17, 2013, Special A.M. Council Meeting Exhibit 3
 - D. Minutes of January 7, 2014, Special P.M. Council Workshop Exhibit 4
- VII. PRESENTATIONS**
 - A. Redmond Development Commission Annual Report
- VIII. ORDINANCES**

In accordance with the City of Redmond Charter, an ordinance takes effect 30 days after its enactment except when a later effective date is specified in the ordinance; when the ordinance contains an emergency clause, it takes effective immediately.

 - A. Ord. #2014-01 – An ordinance amending the Redmond City Code Chapter 2, Section 2.408 – City Manager Contracting Authority, and pertaining to small procurements. Exhibit 5
- IX. ACTION ITEMS**
 - A. Extended Enterprise Zone Abatement Agreement with PCC Structurals Exhibit 6
- X. MAYOR'S COMMENTS**

XI. COUNCIL COMMENTS

XII. CITY MANAGER COMMENTS

XIII. ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

XIV. ADJOURN

Regular Council meetings are broadcast live on COTV11 – BendBroadband Channel 11 beginning at 7:00 p.m. on the 2nd and 4th Tuesdays of each month. Rebroadcasts are scheduled for the non-meeting Tuesdays at 7:00 p.m., and Sunday at 1:00 p.m.

Anyone needing accommodation to participate in the meeting must notify Mike Viegas, ADA Coordinator, at least 48 hours in advance of the meeting at 541-504-3032, or through the Telecommunications Relay Service (TRS) which enables people who have difficulty hearing or speaking in the telephone to communicate to standard voice telephone users. If anyone needs Telecommunications Device for the Deaf (TDD) or Speech To Speech (STS) assistance, please use one of the following TRS numbers: 1-800-735-2900 (voice or text), 1-877-735-7525 (STS English) or 1-800-735-3896 (STS Spanish).

The City of Redmond does not discriminate on the basis of disability status in the admission or access to, or treatment, or employment in, its programs or activities

DRAFT

SPECIAL P.M. CITY COUNCIL WORKSHOP OF THE CITY OF REDMOND WAS HELD DECEMBER 9, 2013, IN THE CITY COUNCIL CHAMBERS.

COUNCIL MEMBERS PRESENT: Tory Allman – Joe Centanni – George Endicott – Camden King – Ginny McPherson – Jay Patrick

COUNCIL MEMBERS EXCUSED: Ed Onimus

STAFF PRESENT: City Manager Keith Witcosky – Assistant City Manager Sharon Harris – City Attorney Steve Bryant – Interim Airport Director Bob Noble – Police Chief Dave Tarbet – Public Works Director Bill Duerden – City Engineer Mike Caccavano – City Recorder Kelly Morse – Community Development Director Heather Richards – CIS Administrator Sheri Cleveland – Finance/Budget Manager Jason Neff

MEDIA PRESENT: None

Mayor Endicott called the workshop to order at 5:30 p.m.

DECEMBER 10, 2013, P.M. MEETING AGENDA REVIEW

The Council reviewed the December 10, 2013, P.M. meeting agenda. Specific questions were asked regarding the American Airlines Air Service Agreement (Exhibit 5), re-approval of the City's investment policy (Exhibit 6), 27th Street Roundabout Public Art Project (Exhibit 7), Ord. #2013-15 (Exhibit 11), Ord. #2013-16 (Exhibit 12), Ord. #2013-17 (Exhibit 13), and the addition of an appointment of a Nuisance Review Board to the agenda.

Mayor Endicott also reviewed the December 10, 2013, joint workshop agenda.

OTHER BUSINESS

There being no further business, the workshop was adjourned at 5:55 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 14th day of January, 2014.

George Endicott, Mayor

ATTEST:

Kelly Morse, City Recorder

SPECIAL CITY COUNCIL WORKSHOP OF THE CITY OF REDMOND AND DESCHUTES COUNTY BOARD OF COMMISSIONERS WAS HELD DECEMBER 10, 2013, IN CONFERENCE ROOM A AT CITY HALL.

COUNCIL MEMBERS PRESENT: Tory Allman – Joe Centanni – George Endicott – Camden King – Ginny McPherson

COUNCIL MEMBERS EXCUSED: Ed Onimus – Jay Patrick

COMMISSIONERS PRESENT: Tony DeBone – Alan Unger

COMMISSIONERS EXCUSED: Tammy Baney

CITY STAFF PRESENT: City Manager Keith Witcosky – Assistant City Manager Sharon Harris – Interim Airport Director Bob Noble – Police Chief Dave Tarbet – Public Works Director Bill Duerden – City Engineer Mike Caccavano – City Recorder Kelly Morse – Community Development Director Heather Richards – CIS Administrator Sheri Cleveland – Finance/Budget Manager Jason Neff

COUNTY STAFF PRESENT: Deschutes County Administrator Tom Anderson – Deschutes County Fairgrounds and Expo Center Director Dan Despotopulos – Deschutes County Property and Facilities Manager Susan Ross

MEDIA PRESENT: None

Mayor Endicott called the workshop to order at 5:30 p.m.

DISCUSSIONS / PRESENTATIONS

A. Transient Room Tax with Deschutes County Fairgrounds and Expo Center

Deschutes County Fairgrounds and Expo Center (DCFE) Director Dan Despotopulos provided the Council and Board with information regarding their plans for the voter approved Transient Room Tax (TRT) funds they will receive. Mr. Despotopulos also briefly reviewed the DCFE draft business plan.

Redmond Chamber of Commerce Executive Director Eric Sande described how to attract various sporting events that require a large application fee. Having the additional TRT funds gives the DCFE more leverage; however, with lack of hotel capacity, Redmond is not capturing the TRT funds like it should. The Chamber and DCFE also cannot bid on events that require onsite housing and requested that the City work to bring onsite housing to the 14 acres located at the DCFE marquee.

Mr. Sande and Mr. Despotopulos answered questions from the Council.

B. Rod and Gun Club Relocation Efforts

Redmond Rod and Gun Club (Club) President Bill Layton shared some of the activities and events which take place at the range adding that many local law enforcement agencies train at the facility as well. With park trails encroaching closer the range, the Club knows relocation of the facility is eminent. Mr. Layton suggested the ideal location is a mile west of the Crook/Deschutes County line.

Deschutes County Administrator Tom Anderson stated that a recent brownfields grant received cannot be used for cleanup of the range.

C. Enterprise Zone Agreements

DRAFT

City Manager Keith Witcosky explained that as an option for shortening the process, he initially wanted to propose a certain level of approval to Enterprise Zone (EZ) abatements. However, after many discussions with the County, it was determined that these types of items should be celebrated by each jurisdiction. Mr. Witcosky announced that a couple abatements will be coming for approval soon.

D. Overview of Redmond Land Use Goals

Community Development Director Heather Richards provided a high level overview of Redmond's land use touching on current and future obstacles, urbanization processes and land supply, framework plans, public facility planning, and development around the airport.

Interim Airport Director Bob Noble opined that the airport and surrounding properties must be protected for future development needs.

OTHER BUSINESS

A. Identification of Future Joint Workshop Topics

This item was not discussed.

There being no further business the workshop was adjourned at 6:30 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 14th day of January, 2014.

George Endicott, Mayor

ATTEST:

Kelly Morse, City Recorder

REGULAR CITY COUNCIL MEETING OF THE CITY OF REDMOND WAS HELD DECEMBER 10, 2013, IN THE CITY COUNCIL CHAMBERS.

COUNCIL MEMBERS PRESENT: Tory Allman – Joe Centanni – George Endicott – Camden King – Ginny McPherson – Ed Onimus – Jay Patrick

STAFF PRESENT: City Manager Keith Witcosky – Assistant City Manager Sharon Harris – City Attorney Steve Bryant – Interim Airport Director Bob Noble – Police Chief Dave Tarbet – Public Works Director Bill Duerden – City Engineer Mike Caccavano – City Recorder Kelly Morse – Community Development Director Heather Richards – CIS Administrator Sheri Cleveland – Finance/Budget Manager Jason Neff

MEDIA PRESENT: COTV

Mayor Endicott called the meeting to order at 7:00 p.m.

INVOCATION

Pastor Mike Dismore, Central Oregon Police Chaplaincy, led the invocation.

PLEDGE OF ALLEGIANCE

Councilor McPherson led the Pledge of Allegiance.

COMMENTS FROM CITIZENS AT THE MEETING

High Country Disposal's Chris Crownover presented the Council with results of a survey sent to garbage customers in September 2013, and information on their Can Cancer program.

MAJOR REDMOND STREET CONSTRUCTION UPDATES

There was no construction update given.

CONSENT AGENDA

- A. Minutes of November 12, 2013 P.M. Council Meeting (Exhibit 1)**
- B. Minutes of November 25, 2013 Special P.M. Council Workshop (Exhibit 2)**
- C. Minutes of November 26, 2013 Special P.M. Council Workshop (Exhibit 3)**
- D. Minutes of November 26, 2013 P.M. Council Meeting (Exhibit 4)**
- E. Air Service Agreement with American Airlines (Exhibit 5)**
- F. Re-Approval of City Investment Policy, FIN 111 – Investments (Exhibit 6)**
- G. Change Order with Povey and Associates Land Surveyors for the Homestead Canal Trail Survey Project (Exhibit 7)**
- H. Healthcare Preparedness Program Grant Award (Exhibit 8)**

Councilor King moved, seconded by Councilor Patrick, to approve the Consent Agenda, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

ACTION ITEMS

- A. 27th Street Roundabout Public Art Project Proposal (Exhibit 9)**

Community Development Director Heather Richards provided background information regarding the engagement of the community's youth in a public art project for the 27th Street roundabout. The collaboration effort with the Redmond School District encompasses design, fabrication, and installation. In 2011, the Redmond Commission for Art in Public Places (RCAPP) consulted with Public Works on a public art project as part of the roundabout's design. In 2012, RCAPP approached the Redmond School District and obtained an Oregon Arts Commission grant for Artist in Residence Ryan Beard. In 2013,

RCAPP worked with the Redmond Proficiency Academy to form a consortium of high school students. The consortium was led by RPA instructor Ethan Stelzer. The target installation date is April 2014.

Students Elsa Harris, Bethany Easterbrooks, Valerie Troyer, Drew Burleigh, and Teddy Tsai addressed the Council with their ideas for the piece, the process, imagery representation, safety and maintenance, student recognition, line of sight considerations and orientations, fabrication, the foundation and engineering, materials and installation, the community connection and next steps.

The Council expressed concern with the images being located on the inside of the piece versus the outside adding that it may entice pedestrians to cross the roundabout resulting in safety issues as well as traffic congestion. Mr. Tsai stated the students would like to keep the images on the inside so the outside maintains movement.

Redmond citizen Anne Graham suggested painting a winter scene on the inside and a summer scene on the outside of the art piece. RCAPP Chair Linda Gilmore Hill opined we should not be trying to change the mind of the artists on how something should be portrayed noting that she respects that the students have thought this art piece through. The students suggested that the imagery on the outside could contain snowcaps.

With the current size of the piece, the estimated costs are \$30,000; however, only \$25,000 has been budgeted. Options include reducing the length of the piece or allocating an additional \$5,000. City Engineer Mike Caccavano stated the proposed size is very appropriate for the space and suggested using additional funds from the roundabout project to cover the additional costs.

The Council praised the students for their presentation and work on this project.

Councilor King moved, seconded by Councilor McPherson, to approve the 27th Street Roundabout project with modifications to add snowcaps to the outside of the mountains and authorize the City Manager to expend an amount not to exceed \$30,000.00, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

PRESENTATIONS

A. Economic Development for Central Oregon, Roger Lee

Economic Development for Central Oregon Executive Director Roger Lee presented the Council with a review of 2013. There were 31 “done deals”, 720 new and retained jobs, \$20.7 million in new payroll, and \$31.6 million in investment. Mr. Lee also addressed pending projects and strategy for 2014.

BID AWARD/BID REJECTION

A. SW Timber Avenue 18” Transmission Main (Exhibit 10)

City Engineer Mike Caccavano explained that this project will replace the existing 18” steel transmission main in SW Timber Avenue, which was installed in 1952, with approximately 5,000 lineal feet of 18” ductile iron transmission main. The City received seven proposals with Taylor Northwest being deemed the lowest responsible bidder at \$1,142,600.50. The Engineer’s estimate was \$1,118,640.00.

Councilor King moved, seconded by Councilor Allman, to authorize the City Manager to sign the contract with Taylor Northwest for the SW Timber Avenue 18” Transmission Main Project in the amount of \$1,142,600.50, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

PUBLIC HEARINGS

A. Ord. # 2013-15 – An ordinance amending the City of Redmond Urban Area Comprehensive Plan, to adopt the Central Oregon Large Lot Industrial Land Need Analysis as a reference document, with associated Comprehensive Plan Goals and Policies added to Chapter 9, Economic Development and Chapter 14, Urbanization. (Exhibit 11)

Mayor Endicott opened the public hearing.

Long Range Planner James Lewis reviewed the purpose of Ord. #2013-15 which is to amend the Redmond Comprehensive Plan to support efforts for regional large lot industrial land supply. These amendments “are necessary under the rationale upon which the Central Oregon Large Lot Industrial Need Analysis was created and authorized under Oregon Administrative Rule 660-024-0045.”

Proposed amendments to Chapter 9 – Economic Development and Chapter 14 – Urbanization of the Comprehensive Plan are as follows:

1. Adds the Central Oregon Large Lot Industrial Land Need Analysis as a reference document;
2. Adds one new goal and six new policies to Chapter 9 regarding the economic need for large lot industrial sites; and
3. Adds five new policies to Chapter 14 regarding the protocol for expanding the Urban Growth Boundary to add new large lot industrial sites

Mr. Lewis described the project background, project partners, the Region Economic Opportunity Analysis (REOA), how to determine regional needs, REOA findings, strengths, challenges, site characteristics, designation of regional large lot, site readiness strategies, and the adoption process. Mr. Lewis informed the Council on the verbiage for the policy and goal additions and addressed questions.

There being no further testimony, Mayor Endicott closed the public hearing.

Councilor Centanni moved, seconded by Councilor King, to have the first and second reading of Ord. #2013-15 by title only, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

City Attorney Steve Bryant read the first and second reading of Ord. #2013-15, by title only.

Councilor Centanni moved, seconded by Councilor King, to approve Ord. #2013-15, roll call vote: Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes, motion passed.

B. Ord. #2013-16 – An ordinance amending the City of Redmond’s Comprehensive Plan Map and Zoning Map to rezone 465 acres known as the East Redmond Industrial Site to Industrial and Service Commercial. (Exhibit 12)

Mayor Endicott read the Statement for Land Use Hearing regarding Ord. #2013-16 (City File #PA13-01). Councilor Allman declared pre-hearing contacts and ex-parte observations as liaison to the Urban Area Planning Commission. There were no challenges on bias or personal interest.

Mayor Endicott opened the public hearing.

Ms. Richards stated that Ord. #2013-16 will amend the Redmond Comprehensive Plan Map and Zone Map by rezoning 465 acres of property zoned Open Space Park Reserve (OSPR) to M-1 (361 acres), M-2 (50 acres), C-4A (46 acres), and OSPR (8 acres). In terms of the Comprehensive Plan, the loss of OSPR land does not affect Chapter 5 (Natural Resources) or Chapter 8 (Recreational Needs); however, the addition of industrial and Limited Service Commercial land does support the policies contained within Chapter 9 (Economic Development). Regarding compliance with state land use law, the loss of OSPR land has no affect as it is not a Goal 5 or Goal 8 resource, but the addition of industrial land does support the policies of Goal 9. Senate Bill (SB) 1544 provides the City with an exemption to the Transportation Planning Rule (TPR).

Ms. Richards reviewed the TPR as well as SB 1544. SB 1544 outlined a process for which the City and the Oregon Department of Transportation (ODOT) could negotiate an Intergovernmental Agreement

(IGA) regarding transportation impacts associated with the rezone of the land. Preparatory work for the agreement included:

1. Adoption of a Limited Service Commercial zone (C4A)
2. Completion of a study to determine the amount of service commercial necessary to contain trips in a large industrial development
3. Commissioned a Transportation Impact Analysis for the site

Ms. Richards summarized the 13 mitigation projects, all of which are included in the existing Transportation System Plan and reviewed the IGA with ODOT.

The Urban Area Planning Commission (UAPC) held a public hearing to which no public comments were received. The UAPC recommends approving the rezone. Staff has not received any public comments regarding the Council's public hearing.

Deschutes County representative Deborah McMahon and Redmond School District Brett Hudson testified in favor of Ord. #2013-16.

Mayor Endicott read statements on behalf of Redmond Economic Development, Inc. Manager Jon Stark and Central Oregon Irrigation District Manager Steve Johnson supporting Ord. #2013-16.

Mayor Endicott thanked Oregon State Senators Lee Beyer and Chris Telfer, and Representative Gene Whisnant who all played an important role in the passage of SB 1544.

There being no further testimony, Mayor Endicott closed the public hearing.

Councilor Allman moved, seconded by Councilor King, to have the first and second reading of Ord. #2013-16 by title only, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

City Attorney Steve Bryant read the first and second reading of Ord. #2013-16, by title only.

Councilor Allman moved, seconded by Councilor Centanni, to approve Ord. #2013-16, roll call vote: Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes, Allman-yes, motion passed.

C. Ord. #2013-17 – An ordinance amending the City of Redmond's Transportation System Plan, to adopt the Transportation Mitigation Plan of City/ODOT Intergovernmental Agreement #28621, as required by Oregon Senate Bill 1544. (Exhibit 13)

Mayor Endicott opened the public hearing.

Mr. Lewis described the purpose of Ord. #2013-17 which amends the Redmond Transportation System Plan (TSP) by adding the Transportation Mitigation Plan per the City's IGA with ODOT. These amendments support a request from the Oregon Transportation Commission to "adopt alternative mobility standards for impacted intersections on US Highway 97 with the rezoning of the 465 acre East Redmond Industrial Site". Mr. Lewis noted that amendments are specific to modifying existing projects in the TSP and phasing for implementation of those projects.

There being no further testimony, Mayor Endicott closed the public hearing.

Councilor King moved, seconded by Councilor McPherson, to have the first and second reading of Ord. #2013-17 by title only, motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

City Attorney Steve Bryant read the first and second reading of Ord. #2013-17, by title only.

Councilor King moved, seconded by Councilor McPherson, to approve Ord. #2013-17, roll call vote: Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes, Allman-yes, Centanni-yes, motion passed.

MAYOR’S COMMENTS

A. Commission / Committee Appointments

- i. **Budget Committee** – Appointment of Michael Haas, term expiring December 31, 2016. (Exhibit 14)
- ii. **Downtown Urban Renewal Advisory Committee** – Appointment of Thomas Kemper, term expiring December 31, 2017. (Exhibit 15)
- iii. **Historic Landmarks Commission** – Appointment of Al Jamison, term expiring December 31, 2017 (Exhibit 16)
- iv. **Parks Commission** – Reappointment of Richard Lance and Gary Parks, and appointment of James Cook and Rena Meeks, terms expiring December 31, 2016. (Exhibit 17)
- v. **Redmond Commission for Art in Public Places** – Reappointment of Gillian Burton and Linda Hill, and appointment of Frank Graham and Jessica Rowan, terms expiring December 31, 2017. Appointment of Chayce Burnette as Youth Ex-Officio, term expiring December 31, 2014. (Exhibit 18)
- vi. **Redmond Development Commission** – Reappointment of Ed Fitch and Stuart Woolley, terms expiring December 31, 2017.
- vii. **Urban Area Planning Commission** – Appointment of Jennifer Cort as Youth Ex-Officio, term expiring December 31, 2014. (Exhibit 19)

Mayor Endicott recommended the appointment of Michael Haas to the Budget Committee term expiring December 31, 2016; the appointment of Thomas Kemper to the Downtown Urban Renewal Advisory Committee term expiring December 31, 2017; the appointment of Al Jamison to the Historic Landmarks Commission term expiring December 31, 2017; the reappointment of Richard Lance and Gary Parks and the appointment of James Cook and Rena Meeks to the Parks Commission terms expiring December 31, 2016; the reappointment of Gillian Burton and Linda Hill and the appointment of Frank Graham and Jessica Rowan to the Redmond Commission for Art in Public Places terms expiring December 31, 2017, and Chayce Burnette as Youth Ex-Officio to the Redmond Commission for Art in Public Places term expiring December 31, 2014; and the appointment of Jennifer Cort as Youth Ex-Officio to the Urban Area Planning Commission term expiring December 31, 2014; and the Urban Area Planning Commission as the City’s Nuisance Review Board.

Councilor Patrick opined that the Council should serve as the Nuisance Review Board rather than the Urban Area Planning Commission (UAPC). Mayor Endicott explained that Code Enforcement determines nuisances based on an interpretation of the City Code and since the UAPC does most of the code review on the Council’s behalf, it seems fitting that the UAPC serve as the Nuisance Board. Mayor Endicott added that the City has only received one nuisance appeal so it is not a frequent activity. In response to comments from Councilor King, Mayor Endicott explained that the Nuisance Board will be the final authority on nuisance appeals; however, designation can be made again in the future if a major appeal comes forward that should be heard before the Council.

Motion passed. (Allman-yes, Centanni-yes, Endicott-yes, King-yes, McPherson-yes, Onimus-yes, Patrick-yes)

Mayor Endicott congratulated the Ridgeview High School football team on winning the Class 4A State Championship and noted he attended an assembly held in their honor. Mayor Endicott reported on the recent League of Oregon Cities Board meeting and the upcoming meeting with Governor John Kitzhaber.

COUNCIL COMMENTS

Councilor Onimus reminded everyone that food banks are in desperate need this time of year and encouraged people to start a food drive at their place of work, school, or social group.

Councilor McPherson asked citizens to look beyond their personal world and think of others this time of year. Council McPherson wished everyone a Merry Christmas.

Councilor Patrick reported on the recent Central Oregon Intergovernmental Council meeting and thanked the Redmond community for the Thanksgiving Day dinner noting that approximately 225 people were fed. Special thanks were given to Peter Seitz for his continued efforts for this event. Councilor Patrick encouraged the community to pay attention to those around us during these extremely cold days and nights. Council Patrick shared details of the Ridgeview High School Class 4A State Championship game adding that the kids played really hard. It is the first time the City of Redmond has brought home a championship title in football.

Councilor Centanni commented on the open house for downtown businesses which took place December 7, 2013. Twenty-one gingerbread houses will be on display at various businesses downtown with “fan voting” open to the public. Councilor Centanni congratulated his wife who won a first place ribbon in her category; Councilor Centanni received a second place ribbon.

Councilor King reported on the Redmond Chamber Board meeting and encouraged those interested to view the presentation given by Redmond School District Superintendent Mike McIntosh during that meeting. There will be a meeting regarding the Old Redmond Schoolhouse tomorrow at 4pm at City Hall. Congratulations were given to the Ridgeview High School football team.

Councilor Allman thanked staff for finalizing work on the East Redmond Industrial Site. Sam Johnson Park fundraising efforts continue.

CITY MANAGER COMMENTS

City Manager Keith Witcosky thanked Mayor Endicott, the Council, Ms. Richards, and her staff for their work pertaining to SB 1544 and the East Redmond Industrial Site. City Hall has a food drive taking place; anyone is welcome to drop food off. Councilor Onimus was interviewed on national radio for the Redmond School of Dance’s Nutcracker. Pertaining to the Old Redmond Schoolhouse, Mr. Witcosky clarified that none of the options involve demolition of the structure. Mr. Witcosky commented on judging the gingerbread houses noting they are truly works of art.

ADDITIONAL COMMENTS FROM CITIZENS AT THE MEETING

There were no additional comments from citizens at the meeting.

There being no further business, the meeting was adjourned at 9:39 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 14th day of January, 2014.

George Endicott, Mayor

ATTEST:

Kelly Morse, City Recorder

DRAFT

SPECIAL P.M. CITY COUNCIL WORKSHOP OF THE CITY OF REDMOND WAS HELD JANUARY 7, 2014, IN THE CITY COUNCIL CHAMBERS.

COUNCIL MEMBERS PRESENT: Tory Allman – Joe Centanni – George Endicott – Camden King – Ginny McPherson – Ed Onimus – Jay Patrick

STAFF PRESENT: City Manager Keith Witcosky – Assistant City Manager Sharon Harris – City Attorney Steve Bryant – Police Chief Dave Tarbet – Public Works Director Bill Duerden – City Engineer Mike Caccavano – City Recorder Kelly Morse – Community Development Director Heather Richards – CIS Administrator Sheri Cleveland – Finance/Budget Manager Jason Neff

MEDIA PRESENT: None

Mayor Endicott called the workshop to order at 5:32 p.m.

DISCUSSION

A. Council Workshop Schedule

Mayor Endicott explained the purpose of the workshop is to discuss the future of the Council's meeting schedule. In an effort to alleviate hardships, all Council meetings and workshops were to the evening thus eliminating the morning workshop. Council expressed concern with the lack of consistency in terms of which day(s) they were meeting, times, and locations due to prior commitments with other meeting bodies.

City Manager Keith Witcosky proposed meeting every Tuesday at a consistent time and location. After discussion between the Council and staff, it was agreed that workshops and Executive Sessions will be held on the first and third Tuesday of each month with regular meetings taking place on the 2nd and 4th Tuesday. All Council workshops and meetings will take place in the Council Chambers at 6:30 p.m. effective January 21, 2014.

The Council requested that a list of future topics and/or a draft agenda be sent out two weeks in advance. Regarding delayed meeting packets, Councilors Patrick and King raised concern and inquired if a partial meeting packet could be sent out on Thursday's, knowing the fully completed packet would be sent out the next day. This would allow them move time to begin review the packet. After discussion, it was determined that putting out a partial packet would cause too much confusion if exhibits changed.

OTHER BUSINESS

Mayor Endicott highlighted details on the recent Oregon Resilience Task Force meeting he attended.

There being no further business, the workshop was adjourned at 6:20 p.m.

Prepared by Kelly Morse, City Recorder

APPROVED by the City Council and SIGNED by the Mayor this 14th day of January, 2014.

George Endicott, Mayor

ATTEST:

Kelly Morse, City Recorder



CITY OF REDMOND

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STAFF REPORT

DATE: January 14, 2014
TO: Mayor and Council Members
THROUGH: Keith Witcosky, City Manager
THROUGH: Sharon Harris, Assistant City Manager
FROM: Jodi Burch, Accounting Manager
SUBJECT: Ordinance No. 2014-01, Redmond City Code Amendments, Small Procurements

Addresses Council Goal:

1. B. Sustain Operations: Increase the efficiency and/or effectiveness with which the City provides public services.

Report in Brief:

This is a public hearing to consider Ordinance No. 2014-01, amending the Redmond City Code Section 2.408(1), as it relates to Small Procurements, raising the maximum threshold from \$5,000 to \$10,000 to align with State procurement law.

Background:

The Redmond City Code provides policy for the City of Redmond's procurement for goods and services. Section 2.406 of the Code provides that the City of Redmond will follow the Attorney General's Model Rules of Procurement and ORS 279A, B & C. On May 9, 2013, ORS 279B was modified by the Governor's signing of House Bill 2212 which had an effective date of January 1, 2014. This bill increased the amount used to classify a public procurement as a small procurement under Public Contracting Code from a maximum of \$5,000 to a maximum of \$10,000.

Discussion:

Redmond City Code Section 2.406 states that the City will follow the Attorney General's Model Rules of Procurement. With the passage of House Bill 2212, the State has increased the maximum threshold for a small procurement from \$5,000 to \$10,000 as shown in ORS 279B.065. However, Redmond City Code Section 2.408(1) for Small Procurements still limits the maximum threshold for small procurements to \$5,000, which creates a conflict between Sections 2.406 and 2.408.

In order to eliminate the conflict between City Code Sections 2.406 and 2.408, City Code Section 2.408(1) must be modified to reflect the maximum threshold for small procurements of \$10,000. This will align the Redmond City Code with the Model Rules and state statute. Also, since a small procurement does not require at least three informally solicited competitive quotes or proposals, both the City and its vendors will save staff and financial resources in not gathering/preparing quotes or proposals for small procurements.

This action will not change City of Redmond Finance Policy 101, Delegation of Signing Authority, which retains the same thresholds for executing transaction at the City Manager, Department Head and Supervisor Level.

Fiscal Impact:

Ordinance No. 2014-01 will result in a cost savings to the City of Redmond and to vendors.

Alternative Courses of Action:

1. Conduct the public hearing and vote to approve Ordinance No. 2014-01
2. Continue the public hearing to request additional information
3. Conduct the public hearing and vote not to approve Ordinance No. 2014-01

As required by City Charter, notices regarding this ordinance coming before the Council were posted in three public places (the Library, the Police Department, and the Redmond Chamber of Commerce) in addition to City Hall on January 7, 2014, and three copies of the ordinance were available for review at City Hall.

Recommendation/Suggested Motion:

"I move to have a first and second reading of Ord. No. 2014-01, by title only." (Voice vote)

(City Attorney will read ordinance by title only, twice)

"I move to approve Ord. No. 2014-01." (Roll call vote)

Jodi Burch
Accounting Manager

**CITY OF REDMOND
ORDINANCE NO. 2014-01**

AN ORDINANCE AMENDING REDMOND CITY CODE CHAPTER 2, SECTION 2.408 – CITY MANAGER CONTRACTING AUTHORITY, AND PERTAINING TO SMALL PROCUREMENTS.

WHEREAS, the City of Redmond has adopted policies and regulations for the procurement of goods and services; and

WHEREAS, the City of Redmond has established the Local Contract Review Board as the authority for the procurement of goods and services within the City of Redmond; and

WHEREAS, the City of Redmond has established the City Manager as the designated City Contracting Agency and the Purchasing Agent for the City of Redmond; and

WHEREAS, the Local Contract Review Board and the City's Contracting Agency and Purchasing Agent for the City of Redmond are delegated and authorized to exercise all authorities granted by ORS 279A, 279B, and 279C and the Attorney General's Model Rules; and

WHEREAS, the Attorney General's Model Rules and ORS 279B were modified by the Governor's May 9, 2013 signing of House Bill 2212, which increased the amount used to classify a public procurement as a small procurement under Public Contracting Code from a maximum of \$5,000 to a maximum of \$10,000; and

WHEREAS, the City of Redmond follows the Attorney General's Model Rules and ORS 279B and desires to remain in alignment with the Model Rules.

NOW, THEREFORE, THE CITY OF REDMOND ORDAINS AS FOLLOWS (words redlined are added and ~~words struck out are to be deleted~~):

SECTION ONE: Redmond Code section 2.408(1) is amended as follows:

2.408 City Manager Contracting Authority. The City Manager, or designee, shall have contracting authority as follows:

1. **Small Procurements.** To enter into contracts for procurement of goods or services not to exceed ~~\$5,000~~ \$10,000 by any manner deemed practical or convenient including by direct selection or award.

SECTION TWO: SEVERABILITY. The provisions of this Ordinance are severable. The invalidity of any section, clause, sentence, or provision of this Ordinance shall not affect the validity of any other part of this Ordinance which can be given without such invalid part or parts.

PASSED by the City Council and **APPROVED** by the Mayor this 14th day of January, 2014.

George Endicott, Mayor

ATTEST:

Kelly Morse, City Recorder



CITY OF REDMOND
Community Development Department

716 SW Evergreen Avenue
Redmond, OR 97756
(541) 923-7721
Fax: (541) 548-0706
www.ci.redmond.or.us

STAFF REPORT

DATE: January 14, 2014
TO: Mayor and Council Members
THROUGH: Keith Witcosky, City Manager
FROM: Heather Richards, Community Development Director
SUBJECT: Extended Enterprise Zone Abatement Agreement –
PCC Structurals dba PCC Schlosser

Addresses Council Goal:

3. **ECONOMIC DEVELOPMENT:** Encourage economic development by continuing to utilize business location incentives, ensuring an adequate supply of planned industrial, commercial and residential land, and supporting workforce development programs.

- A. Work to sustain existing jobs and attract new jobs to the City of Redmond.
- B. Work to attract larger employers that provide family wage jobs into Redmond.
 - 1. Work with REDI and EDCO to facilitate new business relocation to Redmond.

Report in Brief:

PCC Structurals dba PCC Schlosser (PCC Schlosser) has submitted an application for the Oregon Enterprise Zone Extended Abatement (E-Zone). Extended Abatements last for five-years. This program allows qualifying businesses and investments to receive 100% abatement of property taxes associated with the assessed value of new capital improvements. Companies continue to pay taxes on the value of the land during the term of the abatement.

Background:

All employment lands in the City of Redmond are part of the (E-Zone). Depending upon the nature of the State program being used E-Zone abatements can range from three (3) years (Standard program); to five (5) years (known as the Extended program); to as many as fifteen (15) years (known as the Super program). Programs have increasing requirements, memorialized through E-Zone agreements, associated with job creation and wage level.

The Standard Program (three-year) abatement does not have an average wage requirement. However the Extended and Super programs require wages that are certified at 150 percent of Deschutes County average annual wage. The Deschutes County's average annual compensation (as relevant to 2014 approvals) is \$36,782 per year - 150 percent of that is \$55,173. Compensation under the criteria includes not only salary, but overtime, medical and retirement benefits as well.

Additionally, the City of Redmond waives or reduces, depending upon specific set criteria, land-use, building and permitting fees.

Extended abatements require approval from each E-Zone sponsor(s). It is the prerogative of the sponsor agency(ies) whether or not the approvals are granted by the governing body or administratively. The Greater Redmond Area E-Zone has three co-sponsors: The City of Redmond;

Attachments:

Greater Redmond Area Enterprise Zone Abatement Agreement with PCC Structurals dba PCC Schlosser.

Deschutes County; and the City of Sisters. The City of Redmond's policy is that the Redmond City Council approves all Extended and Super E-Zone agreements.

Discussion:

PCC Schlosser is a manufacturer of titanium investment castings – with applications in jet aircraft engines, airframes, military armament, medical prosthesis, and many other industrial markets. PCC Schlosser is one of Redmond's most successful manufacturing companies, continually expanding their capital investment and workforce in Redmond. They have successfully participated in four Enterprise Zone programs, starting in 1990. Since, companies can only apply for the Enterprise Zone Abatement during times of growth and expansion, PCC Schlosser's past history of Enterprise Zone Abatement applications is indicative of the steady growth that the company has enjoyed in Redmond.

Schlosser Casting Company first applied for an Enterprise Zone Abatement in 1990. In 1997, after PCC Structurals acquired the business, the company applied for a second Enterprise Zone Abatement in 1998 during their expansion. This occurred again in both 2005, as well as 2008. Now, as PCC Schlosser is anticipating yet another expansion at their facility in Redmond, they are applying for a fifth Enterprise Zone Abatement for five-year duration.

PCC Schlosser currently employs approximately 246 people, and they have committed increasing their workforce by 25 employees through this expansion. Capital investment for this expansion project is estimated to be \$2,000,000.

The company's average annual compensation for its new employees will be greater than 150 percent of the Deschutes County average annual compensation, qualifying it for the Enterprise Zone Extended Abatement program 2015-2019 (two additional years to the three-year abatement program).

Fiscal Impact:

This action will extend the property tax abatement from three years to five years. The combined value of the five-year abatement for all of the overlapping taxing jurisdictions is \$160,950 (not including appreciation/depreciation). Beginning in year six (6) the improvements are estimated to yield a collective \$32,190 in property taxes which had been formerly abated.

Alternative Courses of Action:

1. Approve the Agreement for Oregon Enterprise Zone Extended Abatement for PCC Structurals dba PCC Schlosser.
2. Do not approve the Agreement for Oregon Enterprise Zone Extended Abatement for PCC Structurals dba PCC Schlosser in which the firm would still be eligible for the "Standard" abatement of three (3) years.

Recommendation/Suggested Motion:

"I move to approve the Agreement for Oregon Enterprise Zone Extended Abatement for PCC Structurals dba PCC Schlosser"

Heather Richards,
Community Development Director

Attachments:

Greater Redmond Area Enterprise Zone Abatement Agreement with PCC Structurals dba PCC Schlosser.

Agreement for Oregon Enterprise Zone Extended Abatement Greater Redmond Area Enterprise Zone

WRITTEN AGREEMENT WITH THE GREATER REDMOND AREA ENTERPRISE ZONE SPONSORS TO EXTEND PROPERTY TAX EXEMPTION TO FIVE (5) CONSECUTIVE YEARS IN TOTAL FOR CAPITAL INVESTMENT BY PCC STRUCTURALS DBA PCC SCHLOSSER.

The City of Redmond, Deschutes County and the City of Sisters, co-sponsors of the Greater Redmond Area Enterprise Zone (hereinafter "The Zone Sponsor") and PCC Structurals dba PCC Schlosser, (hereinafter "The Firm") do hereby enter into an agreement for extending the period of time in which The Firm shall receive an exemption on its proposed investment in qualified property in the Greater Redmond Area Enterprise Zone contingent on certain special requirements, under ORS 285C.160 (2003).

The Zone Sponsor and The Firm jointly acknowledge, that subject to timely submission and approval of an application for authorization and the satisfaction of other requirements under ORS 285C.050 to 285C.250, The Firm is eligible for three years of complete exemption on its qualified property; that nothing in this agreement shall modify or infringe on this three-year exemption or the requirements thereof, and that this agreement becomes null and void if The Firm does not qualify for these three years of the exemption.

The Zone Sponsor extends The Firm's property tax exemption two additional years on all property that initially qualifies in the Greater Redmond Area Enterprise Zone after the assessment year beginning on January 1, 2015 and, thus, sets a total period of exemption of five consecutive years during which statutory requirements for the standard three-year enterprise zone exemption must also be satisfied and maintained.

CONFIRMATION OF STATUTORY PROVISIONS

In order to receive the additional (2) two-years of enterprise zone exemption granted herein, The Firm agrees herewith under 285C.160(3)(a)(A) that for each year of the entire exemption period, The Firm's average annual compensation for all new employees is equal to or greater than 150 percent of the county average annual wage, in accordance with the specific definitions and guidelines in Oregon Administrative Rules (OAR 123-065-4100 - 4140) which provides that:

1. Such compensation may include non-mandatory benefits that can be monetized;
2. The county average annual wage is set at the time of authorization, except as pursuant to ORS 285C.160(4), according to the 2012 Deschutes County average annual payroll rate of \$36,782 for which 150 percent (includes total compensation package) equals \$55,173;
3. Only employees working at jobs filled for the first time after the application for authorization but by *December 31* of the first full year of the initial exemption and performed within the current boundaries of the Greater Redmond Area Enterprise Zone are counted; and

4. Only full-time, year-round and non-temporary employees engaged a majority of their time in The Firm's eligible operations consistent with ORS 285C.135 & 285C.200(3) are counted, regardless if such employees are leased, contracted for or otherwise obtained through an external agency or are employed directly by The Firm.

ACCEPTING FOR THE CO-SPONSORS OF THE GREATER REDMOND AREA ENTERPRISE ZONE:

Signature: _____ Date: _____
George Endicott, Mayor,
City of Redmond

Signature: _____ Date: _____
Alan Unger, Board Chair,
Deschutes County

Signature: _____ Date: _____
Brad Boyd, Mayor,
City of Sisters

ACCEPTING FOR PCC Schlosser:

Signature: _____ Date: _____
Representative Signature

Printed Name / Title

Address

City, State, Zip

Phone / Fax

Email