



**CITY OF REDMOND**  
Community Development Department

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**REDMOND HISTORIC LANDMARKS COMMISSION**  
**MINUTES**

**February 25, 2016**

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

**Commissioners Present:** Chair Judy Fessler, Vice-Chair Trish Pinkerton, Tonia Cain, Leaha Moon, Shannon Farnsworth Rose

**Youth Ex Officio:** Vacant

**City Staff:** Heather Richards, *Community Development Director*; Deborah McMahon, *Principal Planner*; Scott Woodford, *Associate Planner*; Cameron Prow, *TYPE-Write II*

**Council Liaison:** None assigned

**Visitors:** James Cook

**Media:** None; Dave Morgan, *RedmondNewsToday.com*

*(The 3 digits after a motion title show the number of commissioners voting in favor/opposed/abstaining.)*

**CALL TO ORDER**

Chair Fessler opened the meeting at 4:33 p.m. with a quorum of commissioners (5 of 5) present.

**CITIZEN COMMENTS**

None.

**ACTION ITEMS**

A. None

**DISCUSSION ITEMS**

A. Redmond Union High Gymnasium

Mr. Cook summarized the Leadership Redmond program and the type of projects undertaken by participants. The project proposed by his class is to convert the old Evergreen School Gymnasium to the Evergreen Cultural Arts Center. He presented a handout which outlined the mission, startup committee, community outreach, and objective. Ideas discussed to date included developing a plan based on stakeholder input, history of this building's use, structural issues, estimated renovation cost, need for volunteers, management concepts, and next steps. He provided an e-mail address ([info@evergreenculturalarts.com](mailto:info@evergreenculturalarts.com)) and a website ([www.evergreenculturalarts.com](http://www.evergreenculturalarts.com)) for more information.

Commissioners suggested potential partner organizations (High Desert Society of the Arts, Central Oregon Intergovernmental Council) and funding resources.

Ms. Richards identified potential resources for ideas, funding, and assistance including the University of Oregon's Sustainable Cities Initiative Program, Redmond Historic Landmarks

Commission, Redmond Committee for Art in Public Places, and Oregon Community Foundation. Urban renewal funds might be available for a performing arts center.

**Motion 1** (5/0/0): Commissioner Fessler moved that the Historic Landmarks Commission support the Leadership Redmond proposal to establish a cultural arts center in the old Evergreen School Gymnasium and appreciated the fact that it will be preserved for the community. Commissioner Cain seconded the motion which passed unanimously.

B. Hunt for History Planning

Commissioner Pinkerton she and Commissioner Moon were researching all buildings that fit with this year's theme of "the legacy of Olson and Eriksen." A more complete report will be presented at the March 2016 meeting. This year's event is being planned for the second Saturday in May.

Ms. Richards suggested contacting community groups (Scandinavian organizations, Redmond Bicycle and Pedestrian Advisory Committee, Redmond Chamber of Commerce) and developing a catchier title for this year's event.

Commissioners Fessler and Rose presented a sample flyer for Redmond's 1<sup>st</sup> Annual "This Place Matters Historic Photo Contest" and suggested this be an additional National Preservation Month event this year.

Commissioners explored desirable photos (residences, commercial buildings, vintage properties 50 years and older), artist release forms, submission guidelines (one photo per household, structure categories), geographic area (within City limits), prizes, scoring criteria, publicity (March 2016 utility bills, handbills, school district hand-outs, City website, follow-up stories in *The Bulletin* and *RedmondNewsToday.com*), display sites for winning photos, and planning timeline. Following discussion, the commissioners agreed by consensus that this was a good idea and agreed that Commissioners Fessler and Rose should work to move this project forward.

C. Walking Tour Brochure Update

Mr. Woodford thanked commissioners for their e-mailed comments and feedback regarding content of the new brochures. He reported he was working to gain access to historic photos stored in the Redmond Historical Museum. He has also spoken with Charlie Rucker, Redmond Chamber of Commerce, regarding Mr. Rucker's timeframe for assistance with this project.

Ms. Richards said she was in the process of hiring a consultant, experienced in producing both print media and mobile applications, to assist with creation and update of marketing collateral for Community Development Department projects and programs.

Commissioners suggested potential candidates.

D. Discuss Upcoming Meeting Times/Dates

Ms. Richards explained the difference between regular meetings and work sessions and how meetings of City commissions and committees at which a quorum of members is present must be conducted. She suggested using subcommittees to carry projects forward between regular commission meetings.

Following review of 2015-2016 work plan items and availability of commissioners and staff during spring break (March 21-25, 2016), commissioners agreed to the following meeting schedule:

- \* Work sessions – 1<sup>st</sup> Thursday, 4:30-6 p.m. – March 3, April 7, May 5, 2016
- \* Regular meetings – 4<sup>th</sup> Thursday, 4:30-6 p.m. – March 31, April 28

## LIAISON COMMENTS

None. Chair Fessler reported new City Councilor Angela Boothroyd had been appointed as liaison to this commission. Ms. Richards said she was unable to confirm that status.

## COMMISSIONER COMMENTS

Commissioners Cain, Fessler, and Rose indicated interest in attending the Heritage Conference May 4-6, 2016.

Commissioner Rose requested City of Redmond business cards for commissioners. Ms. Richards said individual cards would not be printed, but spaces would be available for commissioners to write in their names and appropriate contact data. These cards will be available at the March meeting. She cautioned commissioners to be careful in what they discuss with people, as their remarks would be considered part of the public record.

## STAFF COMMENTS

Ms. Richards provided updates on the following projects:

- \* Evergreen School: The existing roof was removed due to discovery of asbestos. The new roof will have a 30-year warranty. The City is working with the Oregon Department of Environmental Quality and SHPO (State Historic Preservation Office) as it moves through the renovation process. Also removed were the Dutch elms. Other discoveries: finding wallpaper under plaster in a couple rooms, burlap fabric in the auditorium, photos behind false walls, and footings on the back side of the 1940s' addition which were assumed to be from the old gymnasium that burned.
- \* Art Deco Historic District: The City sent letters to property owners in the proposed district. She thought that commissioners would be following up with phone calls but that didn't happen; she has until tomorrow to contact the property owners to keep this project from being dropped. Ms. Richards said she added the World War II airport hangar to the list because it is a City-owned property. Commissioner Pinkerton said she was expecting to receive the Art Moderne Context Statement from Diana Painter, SHPO, on February 26, 2016.
- \* Redmond Depot: The City is negotiating to sell this building. Council directed staff to assure the building's interior and exterior is protected was since it has been designated as a local historic landmark. The City is working with Restore Oregon to create a historic preservation easement that will travel with the property deed. Council will hold a public hearing on the sale of this building on March 8, 2016. Following discussion, commissioners agreed by consensus that protecting the interior, other than the windows, was not needed due to the loss of significant historic features.
- \* New CLG Grant: The City is expecting to receive \$12,000 in new CLG funds on February 26.

## Upcoming Events

- \* May 14, 2016 (Saturday), Centennial Park: Hunt for History

## ADJOURN

**Motion 2** (5/0/0): Commissioner Fessler moved to adjourn. Commissioner Cain seconded the motion which passed unanimously.

With no further business, Chair Fessler adjourned the meeting at 6:24 p.m.

APPROVED by the Redmond Historic Landmarks Commission and SIGNED by me this 31st  
day of March, 2016.

ATTEST:

/s/ Judy Fessler  
Judy Fessler  
Chair

/s/ Heather Richards  
Heather Richards  
Community Development Director