



CITY OF REDMOND
Community Development Department

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DOWNTOWN URBAN RENEWAL ADVISORY COMMITTEE

Minutes

Monday, January 14, 2013

City Hall Conference Room A, 716 SW Evergreen Avenue, Redmond, Oregon

Advisory Members: Chair Brad Smith, Vice Chair Don Crouch, Edwin Danielson, Anne Graham, Trish Pinkerton (absent: *Heidi Hylkema, Robert Gomes*; 2 positions vacant)

City Staff: Heather Richards, *Community Development Director*; Jon Williams, *Economic Development Project Manager*; Cameron Prow, TYPE-*Write II*

Visitors: Solomon Kaleialoha, *Redmond Commission for Art in Public Places*

(scribe CP's note: The minutes were created from an audio recording and notes taken at the meeting. The three digits after the motion title show the number of members voting in favor/against/abstaining.)

CALL TO ORDER – INTRODUCTIONS

Ms. Richards called the meeting to order at 5:05 p.m. with a quorum present.

DISCUSSION and ACTION ITEMS

A. Discussion/Update

- 1. Introduction of New DURAC Members:** Everyone present introduced themselves.
- 2. Swearing In and Ethics Review:** Ms. Richards administered the oath of office to new DURAC members: Mr. Danielson, Ms. Graham, and Ms. Pinkerton.
- 3. Election of Chair and Vice Chair**
Ms. Richards explained the roles of the Chair and Vice Chair.

Motion 1 (5/0/0): Mr. Crouch moved to nominate Mr. Smith to serve as Chair for 2013. Mr. Smith agreed to serve. Ms. Graham seconded the motion which passed unanimously.

Motion 2 (5/0/0): Mr. Crouch moved to nominate himself to serve as Vice Chair for 2013. Ms. Pinkerton seconded the motion which passed unanimously.

Ms. Richards passed control of the meeting to Chair Smith.

- 4. Select Subcommittee for Family Recreation Center Study:** Mr. Williams said the City is in the process of issuing Requests for Proposal for a consultant. The feasibility study is expected to be completed by June 2013. Mr. Danielson and Ms. Graham volunteered to serve on the subcommittee, which will assist in reviewing consultant proposals.

B. Action Items

- 1. Professional Business Medical District Approval:** Mr. Williams reviewed (PowerPoint) the Purpose, Background, Goals, Approach, Vision, Design Elements, Master Plan,

Strategic Elements, Modifications (phasing, implementation criteria, budget), and Next Steps in the approval process.

DURAC concerns included *clarifying that timeline projections for public improvement projects are illustrative (not directive), replacing references to “matching funds” with “private sector support,” clarifying existing plans and commitments, and giving the Redmond Urban Renewal Agency flexibility to do an upfront demonstration project that is not tied to private investment when it’s in the best interest of the City to do so.*

Motion 3 (5/0/0): Mr. Crouch moved that DURAC recommend that the Urban Renewal Board adopt the Professional Business Medical District Master Plan and Development Strategy as an appendix to the Downtown Redmond Urban Renewal Plan, contingent upon additional language to be approved by a DURAC e-mailed vote. Ms. Graham seconded the motion which passed unanimously.

2. **2013 Work Plan Approval:** Ms. Richards summarized the purpose of urban renewal, tax-increment financing, history of the urban renewal plan, context, strategy, maximizing potential opportunities, elements of the 12th Amendment, target results, project status, and ongoing programs. The urban renewal plan is scheduled to “sunset” in 2031.

Ms. Graham outlined her idea for a coordinated light-and-music show that would help attract people to the downtown area after dark.

Motion 4 (5/0/0): Ms. Graham moved to adopt the proposed 2013 DURAC Work Plan, subject to amending it to move the “permanent skating rink foundation/roller rink” discussion from July to March, add “a downtown lighting project” to February, and add a regular meeting in front of the public open house in February. Ms. Pinkerton seconded the motion which passed unanimously.

B. Approval of Minutes

Motion 5 (2/0/3): Mr. Crouch moved to approve the October 8, 2012, minutes as written. Mr. Smith seconded the motion which passed with Mr. Crouch and Mr. Smith voting in favor and Mr. Danielson, Ms. Graham, and Ms. Pinkerton abstaining due to their absence from that meeting.

Motion 6 (1/0/4): Mr. Crouch moved to approve the November 13, 2012, minutes as written. Mr. Smith seconded the motion which passed with Mr. Crouch voting in favor and Mr. Danielson, Ms. Graham, Ms. Pinkerton, and Mr. Smith abstaining due to their absence from that meeting.

Motion 7 (2/0/3): Mr. Crouch moved to approve the December 10, 2012, minutes as written. Mr. Smith seconded the motion which passed with Mr. Crouch and Mr. Smith voting in favor and Mr. Danielson, Ms. Graham, and Ms. Pinkerton abstaining due to their absence from that meeting.

LIAISON COMMENTS (None)

CITIZEN COMMENTS

Mr. Kaleialoha said he liked the idea proposed by Ms. Graham to attract people downtown after dark.

STAFF COMMENTS

Mr. Williams thanked Chair Smith and Vice Chair Crouch for their continued service. He welcomed Mr. Danielson, Ms. Graham, and Ms. Pinkerton and invited them to call with questions or suggestions.

Ms. Richards reported that City Council will discuss its 2013 goals on February 20, 2013; she will suggest they also discuss urban renewal goals for 2013. City Manager candidates will be interviewed during the first week of April 2013. The 2013-2014 budget process will start in May 2013.

DURAC COMMENTS

Chair Smith welcomed Mr. Danielson, Ms. Graham, and Ms. Pinkerton. He urged members to help fill the two vacant positions.

Ms. Graham said she was excited to be on DURAC. She volunteered to serve on the Historic Redmond Hotel Subcommittee.

Ms. Pinkerton volunteered to serve on the Housing Study Subcommittee.

ADJOURN

The next meeting is scheduled for February 11, 2013, 5 p.m.

Motion 8 (5/0/0): Mr. Crouch moved that DURAC adjourn. Ms. Graham seconded the motion which passed unanimously.

With no further business, Chair Smith adjourned the meeting at 7:05 p.m.

APPROVED by the Downtown Urban Renewal Advisory Committee and SIGNED by me this 14th day of January, 2013.

ATTEST:

/s/ Brad Smith
Brad Smith, Chair

/s/ Heather Richards
Heather Richards, Community Development Director